

COMMISSION MEMBERS  
Margaret Williams, Chair  
John Ebner, Vice Chair  
Adam Nugent  
Seema Patel  
Martin Wiggins

**City of San Mateo  
Special Meeting Minutes  
Planning Commission**

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

**Tuesday, November 08, 2022  
Hybrid 6:00 PM  
Special Meeting**

**CALL TO ORDER**

This meeting was held pursuant to the Governor's Executive Orders which suspended certain requirements of the Brown Act. The meeting was open to in person and remote attendance.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Chair Margaret Williams, Vice Chair John Ebner, Commissioners Adam Nugent, Seema Patel, Martin Wiggins  
Absent: None

**NEW BUSINESS**

1. Due Process Training

City Attorney, Prasanna Rasiah, provided a presentation and overview of the Due Process requirements for meetings.

Commissioner Questions:

Commissioners asked clarifying questions on personal bias, making statements on social media, making decisions prior to the hearing, speaking with members of the public prior to the hearing, noticing requirements, and Commissioner participation in an outside organization.

Public Comments:

No public comment.

Commissioner Comments:

Commissioners expressed appreciation for the review.

**ADJOURNMENT**

The meeting adjourned at 6:58 pm.

APPROVED BY:

SUBMITTED BY:

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Margaret Williams, Chair

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Ashley Snodgrass, Administrative Assistant